

PVA MEETING MINUTES

To: All PVA Attendees & C2E Parents

From: Stephanie Levins, PVA Secretary

Re: November 12, 2009 – Meeting Minutes

Location & Time

- C2E's Library at 7:08 p.m.

In attendance

- Mindy Menard
- Rebecca Keeler
- John Teska – observing for Governing Council
- Donna Mitchell
- Nickole Owens
- Kelly Hernandez
- Debra Lein
- Summer Kavanaugh
- Stephanie Levins
- Deanna Cowan
- Julia Cooper

Rebecca Keeler opened the meeting by welcoming everyone. Mindy asked if we have get Minutes approved to post on the PVA website. Julia Cooper (on Governing Council) stated we do not for PVA.

Chain of Command for Events & Fundraisers

- Beginning process
 - Go thru PVA
 - PVA contacts Kelly Hernandez (Volunteer Coordinator)
 - Kelly contacts appropriate party
 - Fundraiser Chair needs to stay in touch with Donna Mitchell & Linda Parker, but Rebecca Keeler & Mindy Menard need to be copied

Volunteer Needs

- Lunchroom on Friday's serving pizza from 11 am. To 1:15

- Hearing/Vision testing
- Carpool
- Book Fair – contact Renee Cobb, Chair
- Teachers Appreciation Lunch

Surveys

- Mindy sent out survey's to lead volunteers to obtain thoughts on outcome of Fall Festival.
- Brandon Warren will help Deanna with the survey process in order to obtain thoughts on outcome of each big event.
- Surveys will be kept in Event binders.
- Binders include many helpful tips, proposals, etc. for each event.

How to get more attention for PVA

- The question was asked "How can we get more attention for PVA?"
 - Kids wear stickers home.
 - Signs outside of school, like the Scripts volunteers.
 - Place it in different areas of the Thursday folders.
 - Any ideas please let Mindy or Rebecca know.

Fall Festival

- Mindy McClelland will be Chair for 2010.
- Looking for volunteer for co-chair.

Thank You's

- Kelly has Thank You & Reminders cards for volunteers helping on committees
- Kelly will print labels if you have a large amount of cards that need to be sent out.
- Hopefully next school year teacher will have access to these cards and labels
 - Teachers will be needing help from Room Moms with this project

Fundraising & Donations

- Debra Lein is Chair
- American Furniture donated \$1500 in furniture such as file cabinets, book shelves, etc.
- Wal-Mart gave a donation of \$1000 for art supplies.
 - Gina is working with Donna on supplies to purchase with this donation.

- Possible Target Foundation grant given to 2nd grade for a fieldtrip to the Chatfield Botanic Gardens – Confirmation given in January.
- \$200 worth of pumpkins donated to Fall Festival, anonymous donation.
- Bottled water donated for volunteers during Fall Festival from King Soopers.
- Sprouts donated pink bags for persons buying Sprouts scripts.
- Target's "Red Card" credit card, gives 2% back to C2E.

Money from Fundraisers

- Need \$13,200 to purchase 8 swings, mulch, etc...
- Ground leveling will need to be included, which brings this price to an estimate of \$20,000.
- If extra monies are received, would like to purchase children's furniture for library
- If the goal of \$13,200 is not made, the monies will be placed in savings.

Current Book Fair is raising money for the school's library.

Direct Giving letters will be sent out before tax time.

Grandparents Day

- RSVP's so far – 49 guests & 23 bakers
- Chair is Julia Cooper.
- Working on coordinating parking & leadership team.
- Pumping up Book Fair during this event.
- Celebration for grandparents & special friends of students.
- Guests will be able to view classrooms.
- Poems, songs, etc. from students from each classroom.

Muffins for Mom

- Chair is Jim Peck & Co-Chair is Coal Becker.
- Event will be held on 1-20-2010.

Doughnuts for Dad

- Chair is Kim Federspiel.
- Need Volunteer Co-Chair.
- Event will be held on 2-10-10.

PVA Press

- Chair is Piper Prach.
- Looking for interesting tidbits, fun items, facts, etc. to gain interest and have parents read the PVA Press.
- Just go to the PVA e-mail for submissions.

Next PVA Meeting will be held on January 14th in the library at 7 p.m.

Meeting adjourned at 8:36 p.m.